

Project Internship

Deveron Projects is a contemporary art organisation based in Huntly, a 4500 people strong market town in the north east of Scotland. Here we work with the history, context and identity of the town.

Deveron Projects has no gallery, instead *the town is the venue*: studio, gallery, and stage for artists of all disciplines. We invite them to work and live here from all over the world. For this we use found spaces all over the town and its surrounding areas: supermarkets, bothies, churches, garages, to name just a few.

Engaging local people and community in topics of both global and local concern, Deveron Projects works through a 50/50 approach. This brings together artistic and social relationships in an international global network that extends throughout and beyond the geographic boundaries of Huntly.

More on Deveron Projects, its artists, project and concepts at www.deveron-projects.com

Project Intern Position

The Intern will be involved in all facets of daily operations and will be a vital part of the Deveron Projects team.

This is a unique training opportunity for young professionals seeking work experience in event management, administration and marketing.

HOW TO APPLY

Applicants should send:

- a covering letter describing how you would relate your education, training, work experience and any other experience (e.g. voluntary) to the requirements of the post. (800 words maximum)
- C.V.

to: Robyn Wolsey at info@deveron-projects.com.

Please mark clearly 'Project Intern Application – your name' in the subject header.

Applications can be made by e-mail only.
Long-listed candidates will be interviewed by Skype.
A second round of interviews may take place at Deveron Projects' office in Huntly,
Aberdeenshire.

Task Description

Programming

- To assist in programming
- To contribute with ideas, advice and critique
- Active networking locally and further afield

Hands on project assistance with all Deveron Project work

- Maintenance and update of project archives and reports
- Maintenance and development of Deveron Projects' social networking
- Booking venues
- Arranging meetings with the community
- Liaising with community groups and members
- Active role in developing the Town Collection

Assistance with Marketing

- Assistance in the development and maintenance of website
- Assistance in advertising and event promotion
- Upkeep of data base

Requirements - essential

- Administrative skills
- Drafting skills
- IT handling skills
- Good team worker, while having a strong ability to work on own initiative
- Ability to work unsocial hours
- A keen interest in developing a career in socially engaged / collaborative curatorial practice.



Requirements - desired

- Ability to relate and work well with people from all walks of life, in particular Deveron Projects' main clients: artists of all disciplines and people living in the rural locality
- Welcoming and assisting attitude towards artists and any other guests
- Affinity and experience with the visual and other art forms
- An interest in the outdoors